Name _____ Date _____

Commas in Letters

Dear Grandma, (greeting) Love, (closing)

A. Add the comma.

1. Dear Aunt Rosa
2. Love
3. Hi Jamal
4. Your friend
5. Dear Coach Smith
6. Sincerely
7. Hello Grandpa
8. Thank you

B. Name the part. date, greeting, body, closing or signature

1. Love, _____
2. Mia _____
3. April 2, 2027 _____
4. Dear Grandma, _____
5. Thank you for the books! _____

C. Fix it. Write it the right way.

1. dear Uncle Joe.

2. Your Friend

3. Love Kate

D. Write *a* thank-you note.

Dear

Thank you for

Love,

Answer Key

A. Add the comma.

1. Dear Aunt Rosa,
2. Love,
3. Hi Jamal,
4. Your friend,
5. Dear Coach Smith,
6. Sincerely,
7. Hello Grandpa,
8. Thank you,

B. Name the part.

1. **closing**
2. **signature**
3. **date**
4. **greeting**
5. **body**

C. Fix it.

1. **Dear** Uncle Joe,
2. Your **friend,**
3. Love, (then Kate on the next line)

D. Write a thank-you note.

Answers will vary. Check for a comma after the greeting and after the closing, and a name on the last line.